

# OFFICE OF THE STATE PUBLIC DEFENDER PAYMENT AUTHORIZATION & SUBSTITUTE W9

(To be completed and signed by contract attorney or other vendor performing service)

<b>PART 1 - Authorization</b>	I, _____ request that payment owed to me by the State Public Defender (SPD) pursuant <small>(please print/type)</small>		
	to my indigent defense contract, SPD rules, or Iowa law shall be paid to the individual or business designated below in Part 2.		
	This change is effective: <input type="checkbox"/> for all claims submitted on or after this date <input type="checkbox"/> for all unpaid claims currently pending with SPD.		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border-top: 1px solid black; text-align: center;">Signature</td> <td style="width: 33%; border-top: 1px solid black; text-align: center;">Title</td> <td style="width: 33%; border-top: 1px solid black; text-align: center;">Date</td> </tr> </table>	Signature	Title
Signature	Title	Date	

(To be completed and signed by individual or entity named below)

**CHECK APPROPRIATE BOX FOR FEDERAL TAX CLASSIFICATION:**

Individual/sole proprietor   
  C Corporation   
  S Corporation   
  Partnership   
  Trust/estate  
 Limited liability company. Enter the tax classification \_\_\_\_\_  
(C=C corporation, S=S corporation, P=partnership)   
  Other (please explain) \_\_\_\_\_

**NAME** (as shown on your income tax return)

**BUSINESS NAME/DOING BUSINESS AS/disregarded entity name, if different from above**

**TAXPAYER IDENTIFICATION NUMBER (TIN)** Enter your TIN in the appropriate box.

The TIN provided must match the name given on the "Name" line to avoid backup withholding.

- For individuals, this is your social security number (SSN).
- However, if you are a resident alien and you do not have or are not eligible to get a SSN, your TIN is your IRS individual taxpayer identification number (ITIN).
- If you are a sole proprietor and have an EIN, you may enter either your SSN or EIN; however the IRS prefers that you use your SSN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN.
- If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Social Security Number:**

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**\*\*\*Choose one – NOT BOTH\*\*\***

**Employer Identification Number:**

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**ADDRESS** (number, street, and apt. or suite no.)

**CITY, STATE, AND ZIP CODE**

**PHONE NUMBER:**

**FAX NUMBER:**

Certification – Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subjected to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- (3) I am a U.S. citizen or other U.S. person as defined for federal tax purposes (See IRS Form W9).

Signature

Title

Date

**PART 2 - Substitute W9**